

Paw Creek Elementary SIT Agenda and Minutes

School Improvement Team

Meeting Minutes

Date: Monday, 11/14/2022 @ 3:00 p.m. Zoom Link:

<https://cms-k12-nc-us.zoom.us/j/97297916395?pwd=TGpjeVFxQkpTVlYzaDZFendsaDJ1UT09>

Passcode: PCESLT2122

Chairperson: Michelle D. Wilson

Team Members: Danielle Belton, Latresha Wilson, Djuna McLeod, Rachelle Gethers, Anna Renne, Brooke Sanford, Sean Raynor, Allen Deese, Leticia DeLeon, Jessica Nunez, James Wright, Busola Stackhouse, LaKeisha Stewart, Edwina Hill

1. Call to Order and announcements

- a. November 14-December 2: Student council winter coat drive and can good drive
- b. November 18th: Pride Friday
- c. November 22nd: Cardboard Challenge
- d. November 23rd-November 25th (Wednesday-Friday)
 - i. Thanksgiving Holiday Break
- e. December 2nd: Pride Friday
- f. December 9th: 2nd Grade Concert
- g. December 13th: 3rd Grade Concert
- h. December 14th: STEM K-2 Showcase
- i. December 15th: 2nd Grade Field Grade
- j. December 16th: Polar Express
- k. December 21st: Bulletin Boards are due
- l. December 20th -January 2nd: (return on Tuesday January 3rd)
 - i. Winter Break
- m. Next SIT Meeting
 - i. December 12th
 - ii. January 9th

2. PTA Announcements

- a. If you need anything for your club, needs for incentives, supplies etc. Please send the need to Belton who will send it to PTA.

3. Title IX

- a. Discussion for the month
 - i. Investigations have been conducted and it has been determined that they were not Title IX

4. Indicators for the 22-23 SY

a. Family and Community-Parent engagement

- i. The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning). (5182)

- 1. Parent workshop occurred and talked about power parents**
- 2. Technology surveys sent out to teachers to provide information to parents about how to better support children at home academically.**
- 3. Fall parent survey was sent out to parents**

b. Leadership Capacity-Monitoring Instruction in School

- i. The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers. (5149)

- 1. Daily Walkthroughs**
- 2. Increased support with coaches, facilitators, and Multiclassroom Leads**
- 3. Looking at trends**
 - a. Student engagement
 - b. Data driven small group instruction (EC to TD)
 - c. Data driven independent instruction
- 4. Maximizing instructional time**
- 5. Formal observations and feedback**
- 6. Reviewed EVAAS data with all teachers including new to CMS and 1st year teachers who were able to join their mentor**

c. Instructional Excellence and Alignment (Curriculum and instructional alignment)

- i. Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094)

- 1. Planning sessions and data dives with MCLs**
- 2. Grade levels have received release time for planning**

d. Instructional Excellence and Alignment (Student support services)

- i. The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. (5117)

- 1. MTSS groups are showing progress**

2. MTSS team is training grade levels on Branching minds and expectations

3. Tier 2 and Tier 3 plans have been created

4. Progress monitoring is occurring weekly

ii. ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for support and interventions when necessary. (5124)

1. Attendance awareness month

2. Reseting with Caring schools so all classrooms are on the same page.

5. School Improvement Plan Goals

a. The percent of Black and Hispanic 3rd grade students combined who score at the College and Career Ready (CCR) level --a 4 or 5-- on the English Language Arts (ELA) EOG will increase from 20.7% in SY 2021-2022 to 35.4% in SY 2022-2023 and 50% in SY 2023-2024. (Aligns with A2.04, B3.03, and CMS Goal 1).

i. Flex groups for all grade levels

ii. Progress monitoring is occurring weekly

iii. Schoolwide reading challenge

b. We will meet or exceed expected Educator Value Added Assessment System (EVAAS) growth for our overall school index in SY 2022-2023 and SY 2023-2024. (Aligns to A4.01, B3.03, and CMS Goal4).

i. Growth was made with EVAAS

c. The percent of students reporting a positive self-perception of their self-management on the Fall Panorama Screener will increase from 72% in Grades 3-5 to 75% in Grades 3-5 in September 2024. (Aligns to A4.06 and CMS Guardrail)

i. FLY group nomination forms were sent out to teachers

ii. Data will be sent out next week

iii. Goals have been modified based upon new data.

d. Duty Free Instructional Planning Time for Teachers: The NC SBE's statutory provision 115C-105.27(b)(7) requires all schools to have a plan to provide virtually, in person, or hybrid duty-free instructional planning time for every teacher under G.S. 115C-301.1, with the goal of providing an average of at least five hours of planning time per week (A2.04).

i. Teachers are being provided the state required amount of time for planning.

- e. Bullying Prevention: Provide a positive school climate, under CMS regulations JICK-R, by promoting a safe learning environment free of bullying and harassing behaviors (A4.06).
 - i. **Continuing with caring schools**
- f. Duty Free Lunch: The NC SBE's statutory provision 115C-105.27(b)(6) requires all schools to include a plan to provide a minimum of 30 minutes for a duty-free lunch period on a daily basis for every teacher under G.S. 115C-301.1(a) (A4.06).
 - i. **Duty Free Lunches have started**
- g. Maintain the proportionality of our Out-of-School Suspension (OSS) data for Black students at 0% in SY 2022-2023 and SY 2023-2024. (Aligns to A4.06 and CMS Guardrail 1)
 - i. **Continues to be at 0%**

6. Staff and Parent Feedback

- a. No Feedback or comments were provided at the meeting

7. Principal Comments:

- a. We are getting ready to have a lot of break instruction due to holiday breaks, reminding students of the expectations and continuing to teach with rigor and to the needs of students.
- b. Referrals continue to be a concern especially in times of unstructured. Monitor students during transitions and on the playground.
- c. Support team members and remember that self care is important

8. Adjournment

- a. 3:22pm

